

UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: _____ Satoshi Tomioka _____ phone number ___ 6837 ___

Department: _____ Linguistics and Cognitive Science ___ email address _stomioka@udel.edu ___

Date: ___ 9/26/2014 _____

Action: ___ Revise degree requirements for Ph.D. in linguistics _____
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term ___ 15F _____
(use format 04F, 05W)

Current degree ___ Ph.D. _____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: ___ Ph.D. _____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: _____
Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)

Revising or Deleting:

Undergraduate major / Concentration: _____
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: _____
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: ___ Ph.D. in Linguistics _____
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study: _____
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: _____

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

None

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>

Not Applicable

Identify other units affected by the proposed changes:

(Attach permission from the affected units. If no other unit is affected, enter "None")

None

Describe the rationale for the proposed program change(s):

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

1. The Qualifying Exams (the QEs) were originally designed to assess the Ph.D. students' basic understanding of the two major disciplines of linguistics (Phonology and Syntax), but our historical record shows that the students' performance in Phonology 2 (LING608) and Syntax 2 (LING610) has been as good an indicator as the QEs.
2. We encourage students to be engaged in original research as early as they can, but the preparation for the QEs, which are now administered in mid-August between the first and the second year, delays the start of the students' own research projects.
3. Requiring two publishable papers, instead of one, will send a strong message to the students that original research and its dissemination is paramount to their graduate careers. It will also create more opportunities for conference presentations and publications.
4. Requiring two papers without QEs has become the 'industry standard', adopted by the majority of Ph.D. programs in the U.S. Please see the supplemental document that lists the programs and what they require.

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

From Graduate Catalog:

Requirements For The PhD Degree

Students are required to take 60 credits beyond the BA/BS: 51 credits in courses proper and 9 dissertation credits. Students entering with a credited MA/MS in an appropriate area as determined by the department must take 30 credits: 21 in courses proper and 9 in dissertation. All transfer credit must be in accord with the rules of the Graduate Office; approval of transferred courses is at the discretion of the Committee on Graduate Studies of the Department of Linguistics. Students must take **LING 607** Phonology I, **LING 609** Syntax I, **LING 608** Phonology II, **LING 610** Syntax II, **CGSC 696** Psycholinguistics, and at least three 800-level seminars. No course can satisfy two requirements except that the three 800-level seminars can count toward specialization requirements; transfer credit for these requirements may be accepted, but only under the conditions stated above. It is suggested that the remainder of the course work have an appropriate balance of work in the subfields of linguistics and, at the same time, be

directed toward the major areas of research interest.

Students are required to ~~take one major examination, the Qualifying Examination and to write one publishable research paper for admission to Doctoral Candidacy.~~ After successful completion of all requirements, students are required to write a dissertation followed by an oral defense.

Change the above sentence to:

For admission to Doctoral Candidacy, students are required to write two research papers (Qualifying Papers) that the Qualifying Paper committee judge to be substantial and meet professional standards of scholarship. The Qualifying Paper committee consists of the primary advisor for the paper and a second reader.

Students whose native language is English are required to demonstrate proficiency in a language other than English. The goal is for students to be able to function as a professional in the field of linguistics in general and in their chosen area of specialization. Proficiency may be either written or spoken. Students are responsible for presenting a rationale for the selection of a particular language and for requesting a speaking or reading proficiency test. Students whose native language is not English will be assumed to have proficiency in English and will have thereby satisfied the proficiency requirement.

The language requirements must be satisfied prior to acceptance of the Dissertation Prospectus. No language examinations taken at any other school will fulfill any language requirement.

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson  Date 10-29-2014
Dean of College _____ Date _____
Chairperson, College Curriculum Committee _____ Date _____
Chairperson, Senate Com. on UG or GR Studies _____ Date _____
Chairperson, Senate Coordinating Com. _____ Date _____
Secretary, Faculty Senate _____ Date _____
Date of Senate Resolution _____ Date to be Effective _____
Registrar _____ Program Code _____ Date _____
Vice Provost for Academic Affairs & International Programs _____ Date _____
Provost _____ Date _____
Board of Trustee Notification _____ Date _____

Side by Side Comparison (Graduate Catalogue)

CURRENT	REVISED
<p>Requirements For The PhD Degree</p> <p>Students are required to take 60 credits beyond the BA/BS: 51 credits in courses proper and 9 dissertation credits. Students entering with a credited MA/MS in an appropriate area as determined by the department must take 30 credits: 21 in courses proper and 9 in dissertation. All transfer credit must be in accord with the rules of the Graduate Office; approval of transferred courses is at the discretion of the Committee on Graduate Studies of the Department of Linguistics. Students must take LING 607 Phonology I, LING 609 Syntax I, LING 608 Phonology II, LING 610 Syntax II, CGSC 696 Psycholinguistics, and at least three 800-level seminars. No course can satisfy two requirements except that the three 800-level seminars can count toward specialization requirements; transfer credit for these requirements may be accepted, but only under the conditions stated above. It is suggested that the remainder of the course work have an appropriate balance of work in the subfields of linguistics and, at the same time, be directed toward the major areas of research interest.</p> <p>Students are required to take one major examination, the Qualifying Examination and to write one publishable research paper for admission to Doctoral Candidacy. After successful completion of all requirements, students are required to write a dissertation followed by an oral defense.</p> <p>Students whose native language is English are required to demonstrate proficiency in a language other than English. The goal is for students to be able to function as a professional in the field of linguistics in general and in their chosen area of specialization. Proficiency may be either written or spoken. Students are responsible for presenting a rationale for the selection of a particular language and for requesting a speaking or reading proficiency test. Students whose native language is not</p>	<p>Requirements For The PhD Degree</p> <p>Students are required to take 60 credits beyond the BA/BS: 51 credits in courses proper and 9 dissertation credits. Students entering with a credited MA/MS in an appropriate area as determined by the department must take 30 credits: 21 in courses proper and 9 in dissertation. All transfer credit must be in accord with the rules of the Graduate Office; approval of transferred courses is at the discretion of the Committee on Graduate Studies of the Department of Linguistics. Students must take LING 607 Phonology I, LING 609 Syntax I, LING 608 Phonology II, LING 610 Syntax II, CGSC 696 Psycholinguistics, and at least three 800-level seminars. No course can satisfy two requirements except that the three 800-level seminars can count toward specialization requirements; transfer credit for these requirements may be accepted, but only under the conditions stated above. It is suggested that the remainder of the course work have an appropriate balance of work in the subfields of linguistics and, at the same time, be directed toward the major areas of research interest.</p> <p><i>For admission to Doctoral Candidacy, students are required to write two research papers (Qualifying Papers) that the Qualifying Paper committee judge to be substantial and meet professional standards of scholarship. The Qualifying Paper committee consists of the primary advisor for the paper and a second reader.</i> After successful completion of all requirements, students are required to write a dissertation followed by an oral defense.</p> <p>Students whose native language is English are required to demonstrate proficiency in a language other than English. The goal is for students to be able to function as a professional in the field of linguistics in general and in their chosen area of specialization. Proficiency may be either written or spoken. Students are responsible for presenting a rationale for the selection of a particular language</p>

<p>English will be assumed to have proficiency in English and will have thereby satisfied the proficiency requirement.</p> <p>The language requirements must be satisfied prior to acceptance of the Dissertation Prospectus. No language examinations taken at any other school will fulfill any language requirement.</p>	<p>and for requesting a speaking or reading proficiency test. Students whose native language is not English will be assumed to have proficiency in English and will have thereby satisfied the proficiency requirement.</p> <p>The language requirements must be satisfied prior to acceptance of the Dissertation Prospectus. No language examinations taken at any other school will fulfill any language requirement.</p>
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PhD in Linguistics

Degree Requirements, PhD in Linguistics

Students are required to take a minimum of 60 credits beyond the B.A./B.S.:

- 51 credits in courses proper;
- 9 credits in dissertation research.

Students entering with an M.A./M.S. in an appropriate area as determined by the department must take a minimum of 30 credits: 21 in courses proper and 9 in dissertation research. All transfer credit must be in accord with the rules of the Office of Graduate Studies; approval of transferred degrees and courses is at the discretion of the Committee on Graduate Studies of the Department of Linguistics.

Included in the 51 credits must be the following:

1. All students must take (for a letter grade, not as Listener or Pass/Fail):
 1. LING 607 Phonology I
 2. LING 609 Syntax I
 3. LING 608 Phonology II
 4. LING 610 Syntax II
 5. CGSC 696 Psycholinguistics
2. Students must also take at least three 800-level seminars (nine credits), two in Linguistics and one in either Linguistics or Cognitive Science.
3. Students must also take 27 credits (nine courses) of Linguistics or related courses, chosen in consultation with the student's advisor and the Director of Graduate Studies. Students must choose an area of specialization, and will typically concentrate their course work in their chosen area of specialization (in consultation with their advisor). For areas of specialization please consult: www.ling.udel.edu/graduate/phd-specialization-areas.html
4. Students must also satisfy all the requirements for academic progress as specified in the academic progress policy guidelines found at www.udel.edu/gradoffice/polproc/#policies.

No course can satisfy two requirements except that the three 800-level seminars can count toward specialization requirements; transfer credit for these requirements may be accepted, but only under the conditions stated above.

A maximum of 6 credits in independent study is normally permitted during the entire course of study. All independent study must be taken at the 800-level. No independent study will substitute for required courses.

Students may substitute other courses for those listed above only by petitioning in writing the Director of Graduate Studies. The substitution must be approved

by the departmental Committee on Graduate Studies.

Other requirements for the degree:

Language Requirement

Students whose native language is English are required to demonstrate proficiency in a language other than English. The goal of the Language Requirement is for the student to be able to function as a professional in the field of linguistics in general and, more specifically, in the chosen area of specialization. Proficiency may be either written or spoken. Each student is responsible for presenting a rationale for:

1. the selection of a particular language and
2. requesting a speaking or reading proficiency test.

The student should make a written request to the Director of Graduate Studies which clearly outlines the projected practical use for the language chosen. The Director of Graduate Studies will appoint an individual or a committee to administer the exam, which will be tailored to the student's request. For example, a student may wish to do field work, and this might require an oral examination with a focus on asking linguistic questions. Another may need reading knowledge to have access to journals and books, and this might require translation of a short passage. Still another may envision presenting papers at international conferences and/or participating in subsequent discussions with foreign colleagues, and this might require conversational skills.

Students whose native language is not English will be assumed to have proficiency in English and will have thereby satisfied the Language Requirement. (See the Admissions and Financial Aid sections for more on English proficiency requirements.)

Students are encouraged to fulfill the Language Requirement as soon as possible. The University stipulates that it must be satisfied prior to acceptance of the Dissertation Prospectus and before a student passes into Doctoral Candidacy (G2 status).

No language examination taken at any other school will fulfill the Language Requirement.

~~Qualifying Examination~~ *We propose to eliminate this requirement.*

~~Successful completion of the Qualifying Examination is the first requirement for admission to Doctoral Candidacy. The Qualifying Examination is taken at the beginning of the third semester of study. The examination is normally offered once a year, immediately before the start of the Fall semester. Retakes are available in February, immediately before the Spring semester. Students wishing to take the examination during a particular semester must notify the Director of Graduate Studies no later than the last day of classes of the prior~~

semester.

All students in the Ph.D. program must take qualifying exams in phonology and syntax. Possible grades on each are Pass, Retake, and Fail. In order to be admitted to doctoral candidacy, a student must receive a grade of Pass on both examinations. Examinations awarded the grade of Retake may be repeated **once only** and this must be in the semester subsequent to the initial examination. Examinations receiving the grade of Fail may not be retaken, and a student receiving this grade will not be permitted to continue in the program.

The examinations in each area are prepared and evaluated, whenever possible, by more than one faculty member specializing in that area. All students who are examined in a particular semester will receive the same examination. Although examinations are in written form, if, on the basis of the written examination, the examination committee for a particular sub-field finds it desirable to examine a particular candidate orally as well as in writing, the committee shall have the right to do so.

~~Qualifying Paper~~ **Qualifying Papers**

Following successful completion of the Qualifying Examinations, students are required to submit, for approval of the Committee on Graduate Studies, a qualifying paper in their major area. A substantial draft of this paper must be submitted to the student's advisor by the end of the Fall semester of the second year. The advisor must certify to the Committee on Graduate Studies that an acceptable draft has been submitted. Before the beginning of the student's third year, the final version of the paper must be submitted and approved by the advisor and the Committee on Graduate Studies. Students who do not comply with this deadline will not be permitted to continue in the program.

Change to

Students are required to submit two Qualifying Papers that are judged to be substantial and meet professional standards of scholarship by the Qualifying Paper committee, which consists of the primary advisor for the paper and a second reader. The two papers must be in distinct areas of linguistics, and no faculty member can serve as the primary advisor for both papers. A substantial draft of the first paper must be submitted to the student's qualifying paper advisor by the end of the Fall semester of the second year. The advisor must certify to the Committee on Graduate Studies that an acceptable draft has been submitted. By the end of the student's second year, the final version of the first paper must be submitted and approved by the advisor and the Committee on Graduate Studies. A substantial draft of the second paper must be submitted to the student's qualifying paper advisor by the end of the Fall semester of the third year. The advisor must certify to the Committee on Graduate Studies that an acceptable draft has been submitted. By the end of the student's third year, the final version of the second paper

must be submitted and approved by the advisor and the Committee on Graduate Studies.

Students who do not comply with these deadlines will no longer consider to be in good academic standing, which may result in the discontinuation of the students' funding. If one semester passes without a student meeting these deadlines, the student will be dismissed from the program. Students may petition in writing the Graduate Committee for an extension to these deadlines. The petition must be submitted prior to the deadlines and should explain any exceptional circumstance which made the timely completion of the requirement impossible. Petitions should also include a supporting letter from the academic advisor.

The Committee on Graduate Studies will appoint an evaluation committee for the paper. Possible grades are Pass, Revise, and Fail. The grade of Revise indicates that in the judgment of the committee, the paper will be acceptable with revision. The grade of Fail indicates that the student should submit a different paper to meet the requirements. Students whose paper has received the grade of Revise or Fail will be allowed one semester to satisfactorily complete the requirement for the research paper. Course papers may be submitted as a qualifying paper, but a grade of A in a course does not imply that the paper is acceptable as a qualifying paper.

Faculty will evaluate QPs based on criteria in the assessment form, which is downloadable under **faculty resources**.

Advanced Seminars

Both before and after advancement to candidacy, all students are expected to participate in advanced courses and research forums. Specifically, all students who have not yet advanced to candidacy are required to enroll in at least one advanced seminar at the 3-credit level per semester; all students who have advanced to candidacy and are in sustaining status are required to register for one advanced seminar at the 0-credit level per semester. All students are expected to participate in other research forums related to the student's area of specialization (e.g., departmental colloquia, brown bag or lab meetings).

Dissertation Prospectus

The final requirement for admission to candidacy is the acceptance of the Dissertation Prospectus. Before the Fall semester of their fourth year, each student must choose a dissertation director, form a dissertation committee, and submit a Dissertation Prospectus for approval. The dissertation director must hold a primary appointment in the Department of Linguistics or be approved by the Committee on Graduate Studies. There must be at least three other members, chosen by the student, that are acceptable to the dissertation director, one of whom must be outside the student's major area. At least 50 percent of the committee members must have primary appointments in the

Department of Linguistics. In all cases the committee must be approved by the Chair of the Linguistics Department. Any changes to the committee after it has been formed must also be approved by the Department Chair.

The dissertation committee will meet with the student to examine the proposal and the qualifications of the student to carry out the proposed research. The results of this review will be acceptance into candidacy or a re-examination to be held at a later date to be determined by the dissertation director. The committee may also require further course work if deficiencies are found.

Students whose research proposals involve human volunteers must comply with all University and governmental requirements, including obtaining human subjects approval from the University's Office of the Vice Provost for Research.

Admission to Doctoral Candidacy

A student who has advanced to candidacy (also known as G2 status) has completed all of the requirements for the Ph.D. apart from the dissertation. Once a student has advanced to candidacy and completed the minimum number of dissertation credits, it is possible to enroll with 'sustaining' status. In order to advance to candidacy, all of the requirements listed above must be completed.

As part of the Ph.D. requirements, students must also complete 9 credits of dissertation research. 9 credits of pre-candidacy study may also count towards satisfying this requirement, provided that they are taken no earlier than the full semester immediately preceding advancement to candidacy.

Dissertation

Students who have completed all of the above requirements are allowed to write the dissertation. The dissertation director has the responsibility of distributing the dissertation to the readers in ample time for the dissertation to be read adequately; the director also must see to it that the dissertation committee meet when necessary as a group to discuss the progress of the dissertation. The committee is to administer a final oral defense of the dissertation. Certification of successful defense is then submitted to the Office of Graduate Studies of the University.

Propose to add the following section:

Assessment of Academic Progress

In addition to the academic progress policy guidelines by Office of Graduate and Professional Studies (www.udel.edu/gradoffice/polproc/#policies), the Graduate Committee closely evaluates students' progress each semester, based on the students' performance in classes, timely satisfaction of program requirements, performance as teaching or research assistants (if applicable), conference presentations, publications, and other qualitative factors that demonstrate progress towards successful research and scholarship.

First year Ph.D. students are evaluated twice a semester. Performance in the required first year courses specified above are particularly important in the evaluations of first year Ph.D. students.

When Graduate Committee finds a student's performance less than satisfactory, the student will receive a letter stating the reasons for the concern and what the student must do to improve performance. Lack of sufficient improvement/progress after two or more warning letters may result in discontinuation of the student's funding or dismissal from the program.

Termination for Failure to Fulfill the Requirements

As described under individual requirements above, students who do not successfully complete any of the requirements may be terminated from the program. Students can grieve termination for failure by a written application to the Committee on Graduate Studies within 14 days of notification of failure.

Course Load and Advisement

All full-time students are expected to register for four courses (12 credit hours) a semester. Students are required to pre-register for a full-time load each semester in consultation with their advisor, so that the Department can plan for adequate course offerings.

All students will be assigned a temporary first-year advisor when they enter the program. Since it is important for students to begin to work with faculty members in their area of specialization as early in their academic career as possible, students are encouraged to choose an advisor in their area of specialization as early as their second semester of study and are *required* to do so by the beginning of the third semester. Students are free to change advisors at any time, but are required to submit the *Change of Advisor* form attached below.

The departmental Committee on Graduate Studies will continue to monitor students' progress throughout their program of study. Each year, by February 1, students should submit a progress report (using the Yearly Progress Report form attached below) to the Committee on Graduate Studies via their advisor. The Committee on Graduate Studies will meet to discuss and evaluate the progress of every student in the program. The results of this procedure will be communicated to the students.

Financial Aid

The Department of Linguistics and Cognitive Science offers a small number of teaching assistantships, graduate assistantships, and/or research assistantships to Ph.D. students only. The awards are granted to full-time students, normally for four years (the amount of time a full-time student needs to complete the

Ph.D.), and are renewed each year based on satisfactory progress in the program.

Students funded by the department normally work as TAs/ graders for undergraduate courses or RAs in a lab setting. ~~or as tutors during their first year, but must be ready to teach their own sections of undergraduate courses by the second year.~~ The Linguistics Department therefore requires that first-year students whose native language is not English successfully complete the University's ITA program and pass the UDIA and the University's Speak Test with a score of 45. The ITA program is administered in August and January; we strongly advise students to complete it in August. Students must score 50 or higher on the Speak Test by the start of their second semester and need to establish proof of their English proficiency by retaking the University UDIA and SPEAK tests, scoring 250 and 55, respectively by the start of their second year, or they will not continue to receive funding.

Students who are appointed as TAs on a nine-month contract are expected to work an average of 20 hours per week, except during official university holiday breaks (Dec 22- Jan 2/3) and the week of Spring Break. All other absences from campus (for example, extended absences during the winter term) have to be approved by the departmental Committee on Graduate Studies.

All students are evaluated for their academic performance in early February of each year. Students should download and fill out the attached form and send the form via email to their advisors.

In addition, students on TA contracts are evaluated in early February of each year by the Director of Graduate Studies; students on RA contracts are evaluated by their research supervisor. Evaluations have to be forwarded to the Director of Graduate Studies and the Department Chair. TA and RA support can be discontinued if the evaluations are not satisfactory.

For more information, please contact:

Dr. Satoshi Tomioka
Graduate Student Adviser
Department of Linguistics & Cognitive Science
125 E. Main Street
Newark, DE 19716
Tel: (302) 831-6837
E-mail: stomioka@udel.edu

Supplemental Document: List of Linguistics Ph.D. programs and what they require*:

1. Two Papers and No Exams (22)

MIT, Harvard, U. of Massachusetts-Amherst, Yale, U. of Connecticut, NYU, Cornell, Stony Brook, Rutgers, U. of Pennsylvania, U. of Maryland-College Park, Georgetown, Ohio State, U. of Chicago, Northwestern, U. of Texas-Austin, U. of California-San Diego, U. of California-Santa Cruz, Stanford, U. of Oregon, U. of Washington

2. One Paper (thesis) and No Exams (3)

UCLA (MA thesis), Michigan (paper), Buffalo (paper)

3. Two Papers One of which can be Substituted by an Exam (1)

Indiana-Bloomington

4. Two Papers and One Exam (2)

U. of California-Berkeley, U. of Southern California

5. Two Exams one of which seems to be a research paper (1)

U. of Florida

6. One Paper after MA, but the admission to from MA to Ph.D. requires One Exam (1)

U. of Illinois-Urbana Champaign

7. Unclear (1)

U. of Arizona

*Note: (i) Some programs (e.g., Cornell) use the term 'exams', but the descriptions of them clearly indicate that they are research papers.

(ii) Although this list is not exhaustive, it includes all the major programs.

Checklist for Curriculum Proposals

1. Are all **signatures on the hard copy of the proposal**?

2. Is the **effective date** correct?

3. Is the **rationale** for the proposal consistent with the changes proposed?

4. Does the proposed **number of credits** match the stated number? **NOT APPLICABLE**

5. Have affected units been identified and contacted? Are required **support letters** attached? **NOT APPLICABLE**

6. Is a **resolution** necessary? If so, is it attached? **NOT APPLICABLE**

(Necessary for: establishing a major; disestablishing a major; a name change to any program with permanent status; a name change to a department or college; a transfer or creation of any department; request for permanent status).

7. Are all **courses (required or referenced)** in the UDSIS Inventory or in the approval process?

8. Are all **university requirements** correctly specified? **NOT APPLICABLE**

A. Breadth requirements.

B. Multicultural requirement.

C. Writing requirement.

D. DLE requirement.

9. Are all **college requirements** correctly specified? **NOT APPLICABLE**

10. Is a **side-by-side comparison** provided? (See attached)